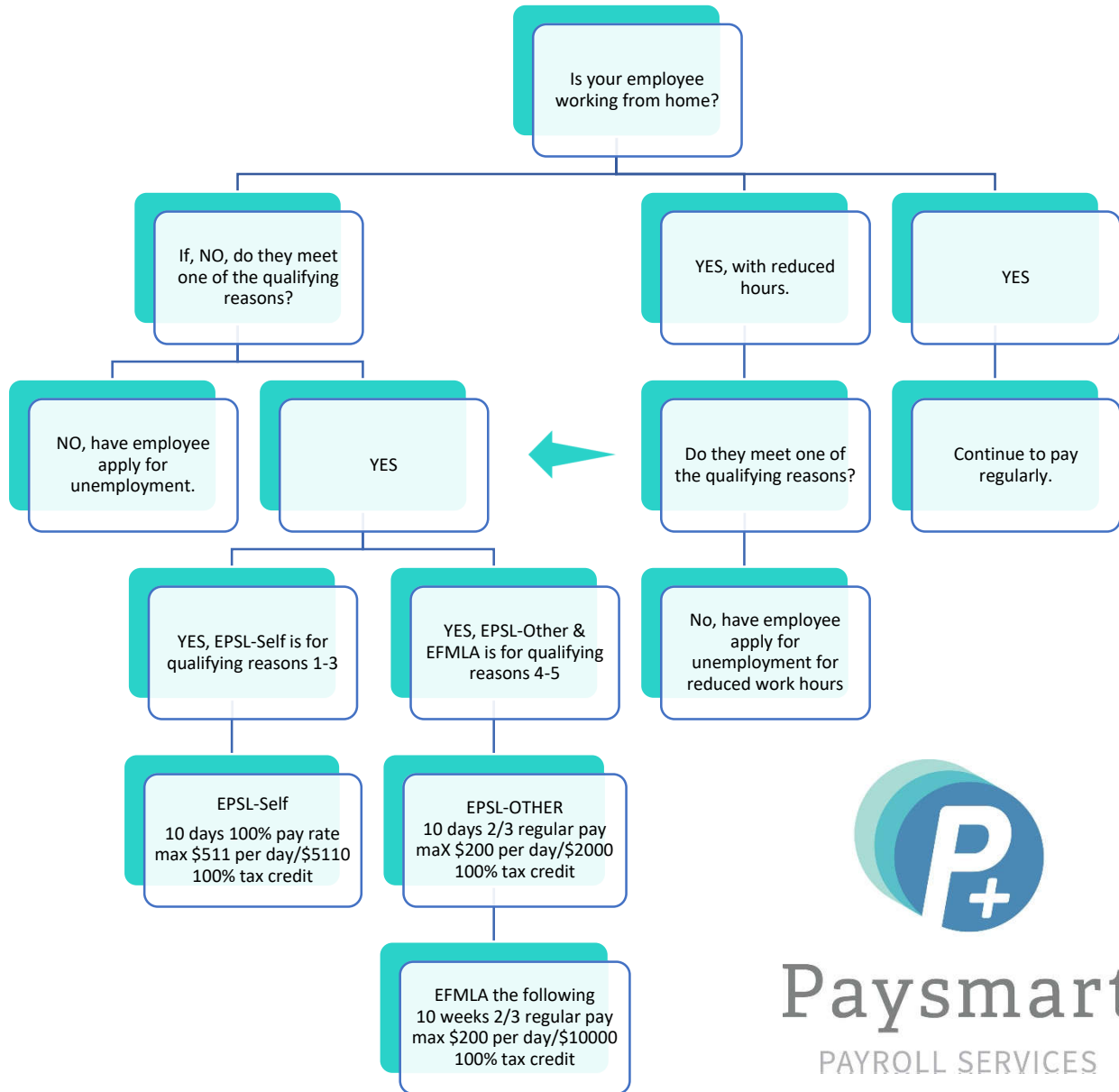


EPSL-Self		EPSL-Other & EFMLA	
1	Subject to Federal, State or local quarantine or isolation order related to COVID-19 (this is NOT shelter in place or required closures).	4	Caring for an individual subject to an order described in 1 or self-quarantined as described in 2.
2	Been advised by health care provider to self-quarantine related to COVID-19.	5	Caring for a child whose school or place of care is closed due to COVID-19 related reasons.
3	Experiencing COVID-19 symptoms and seeking a medical diagnosis.	6	Experiencing any other substantially similar condition specified by the US Dept of Health & Human Services.



PaySMART
PAYROLL SERVICES

- Effective for leave starting April 1, 2020 until December 31, 2020. Cannot be retroactive or carried forward.
- Full time is a maximum of 80 hours, part time employees are based on the average of the last 6 months of pay.
- EPSL applies to employees employed for at least 30 days
- EPSL-Self Days must be consecutive
- EPSL-Other & EFMLA may be spread out until December 31, 2020 while qualifying reason still applies.